



Minutes for October 7, 2021

LABBB Board of Directors:

Dr. Eric Conti, Burlington Public Schools
Dr. Elizabeth Homan, Arlington Public Schools
Mr. Philip Conrad, Bedford Public Schools
Dr. Julie Hackett, Lexington Public Schools
Mr. John Phelan, Belmont Public Schools

LABBB Central Office:

William Lupini, Interim Executive Director
Joseph Adams, Director of Finance & Operations

Date: Thursday, October 7, 2021

Time: 9:00AM

Location of Meeting: LABBB Central Office/ Liz -Zoom

AGENDA

- Dr. Eric Conti called the LABBB Board meeting to order at 9:20 am.
- Public Participation, No public participation.
- **Recommended Action Items:**
 - Mr. Philip Conrad made a motion to approve meeting minutes of June 17, 2021, Seconded by Mr. John Phelan, all in favor. 4-0-1.
 - Dr. Julie Hackett made a motion to approve meetings Treasurer Job Description, Seconded by Mr. John Phelan. All in favor 5-0.
 - Mr. Philip Conrad made a motion to approve Statement of Corporate Authority, Seconded by Mr. John Phelan. All in favor 5-0.
 - Dr. Julie Hackett made a motion to approve Credit Line Authorization Seconded by Mr. John Phelan. All in favor. 5-0.
- **Discussion Items**
 - Member Credits & Circuit Breaker
 - Scheduling a separate meeting with the District's Finance team to discuss this item.
 - DESE to include tuition to be paid through Member Credits
 - Individual student tuition under Circuit Breaker Threshold
 - Transportation piece – internal vans within district can't file for services, External students qualify for service
 - Each district can use member credits, however possibly change tuitions to be less
 - Structure Rental fees this year would be a tough situation

- Space for 2022-23
 - Middle School space concern for next year FY23
 - Arlington to maintain a space – Liz will follow up
 - Lexington no space
 - Belmont possible extra space
 - Present program Francis Wyman aging out, they will need to go to a middle school
 - Arlington added a full cluster this year – enrollment growth

- Current Enrollments
 - FY22 Run off forecast, currently developing
 - September – 286 students, down 11 students, \$600,000. Shortfall on budget
 - Loss of staffing
 - 2-5% usually
 - 12-13% this year – lost 50 staff personnel
 - Down 5 right now overall okay
 - Operating Budget
 - Cumulative Surplus – Equity returning earning after the years
 - Dip into prior years not member districts
 - Maintaining 25%
 - Won't affect our budget because of districts

- Employee Vaccinations
 - LABBB put in place that all employees to be vaccinated by 10/1/21 or to provide letter of Medical or Religious exemption
 - 220 employees – all vaccinated but 11 that provided a letter of exemption/ no resignations
 - Lexington - down to 40 A,C,D out of 1300
 - Bedford - haven't touched it yet working with union
 - Belmont – 98% vaccinated
 - Arlington – 98% response, 30% exemption letters
 - Can take sick days then unpaid leave until vaccinated
 - Burlington – Settlement on MOA/ probably will be at 98%

- Executive Director Search
 - Provided 3 Staff Forums & 2 Parent Forums
 - Creating a Voluntary screening committee
 - Creating Position Profile
 - Finalist go to Board
 - Creative ways to network posting for diverse candidates

Other area of topic

Lexington Voc – Space

- Administrator there doesn't think the Voc would be happy if they had nonmembers enrolling over members
- Their new space is less
- They talked about possible after dark program – defeats purpose

Medford – hasn't responded back to Bill

Shawsheen – No room

Transportation – No drivers not sure if due to profitability or shortage of drivers

LABBB overall doing okay

Contract Bids this year for another 3 years

Performance Bond in place

Communication is key

No continuity in service

